

SVKM's Narsee Monjee College of Commerce and Economics  
(Empowered Autonomous)  
Vile Parle (West), Mumbai 400056

**FYJC Commerce Second Terminal Examination Syllabus –2025-26**

**ENGLISH**

Prose- 1.1, 1.2, 1.3, 1.4, 1.5, 1.6 (all chapters)

Poetry- 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 (all poems)

Drama - 4.1, 4.2, 4.3A, 4.3 B

Writing Skills – Summary, Note-making, Mind-maping, Letter-writing, E-mail, Expansion of an idea, Blog-writing, Film-review, Appeal, Leaflet, Report-writing, View-Counterinterview, Speech-writing, Compering, Dialogue-writing, Drafting questions for interview.

Grammar : All topics as per syllabus.

**INFORMATION TECHNOLOGY**

1. Chapter 1- Basics of Information Technology
2. Chapter 2- Introduction to DBMS
3. Chapter 3 :- Impressive Web Designing
4. Chapter 4 :- Cyber Law

**FRENCH**

Lesson 0 – Come Discover French

Lesson 1 – Enchanté

Lesson 2 – C'est qui?

Bilan 1

Lesson 3 – Le Campus

Lesson 4 – Joyeux Anniversaire

Bilan 2

Lesson 5 – Qu'est-ce que tu fais?

Lesson 6 – Je découvre la ville

Bilan 3

Lesson 7 – Fêtons les saisons

Lesson 8 – On fait des achats

Bilan 4

## HINDI

### 1 गदय (Prose)

पाठ 8 (तत्सत)

पाठ 10 (महत्त्वकांक्षा और लोग)

पाठ 11 (भारती का सपूत)

### 2 पदय (Poetry) - 5 (आ) (बाललीला)

7 (स्वागत है)

9 गजले (अ) दोस्ती

(आ) मौजूद

### 3 विशेष अध्ययन- पाठ 13. नुक्कड नाटक (आ) अनमोल ज़िन्दगी

### 4 व्यवहारिक हिंदी -पाठ 16 - रेडिओ जॉकी

पाठ 17- ई- अध्ययन: नई दृष्टि

परिभाषिक शब्दावली - 1 TO 47 (पृष्ठ क्रमांक - 107)

### 5 व्याकरण- काल, रस, अलंकार, मुहावरे (page no 102 ), वाक्य शुद्धिकरण

## GUJARATI

### गद्य

2 पोस्ट ओफिस

4 એક દિવસ મોટો

5 ભારતની મહાન વિભૂતિઓ

6 અનોખું મૈત્રી પર્વ

### પદ્ય

2 મીરાં ચરિત્ર

5 તમે જ તમારા ખુદા બનો

6 કવિતા મને ગમે છે

### ગુજરાતી લોકસાહિત્ય

ચતુર ગોપકન્યા રૂપલ

### લોકગીત

સૈયર મેંદી લેશું રે !

હો... રંગરસિયા

### વ્યાકરણ વિભાગ

### સંધિ

એક શબ્દ ના અનેક અર્થ

વિરામચિન્હ

શબ્દ યુગ્મો

તળપદા શબ્દોનાં શિષ્ટ ભાષાનાં માન્ય રૂપો

રૂઢિપ્રયોગ

કાળ પરિવર્તન

### લેખન કૌશલ્ય

### બ્લોગ લેખન

સૂત્ર સંચાલન સંહિતા

વ્યવસ્થાપન માટેની રૂપરેખા

ભાષાંતર

ચોપડી નીચેના સ્વાધ્યાય.

## **MARATHI**

### **भाग 1**

- 1) मामू
- 2) प्राणसई (कविता)
- 3) अशी पुस्तकं
- 4) झाडांच्या मनात जाऊ (कविता)
- 5) परिमळ
- 6) दवांत आलीस----- (कविता)

### **भाग 2**

- 7) माणूस बांधूया !
- 8) ऐसी अक्षरे रसिके (संतकाव्य)
- 9) वहिनीचा 'सुसाट' सल्ला
- 10) शब्द (कविता)
- 11) वाङ्मयीन लेण्याचा शिल्पकार
- 12) पैजण (कविता)

### **भाग 3**

नाटक- साहित्यप्रकार- परिचय

- 1) हसवाफसवी
- 2) ध्यानीमनी
- 3) सुंदर मी होणार

### **भाग 4**

उपयोजित मराठी

- 1) सूत्रसंचालन
- 2) मुद्रितशोधन
- 3) अनुवाद
- 4) ब्लॉगलेखन
- 5) रेडिओजॉकी

### **भाग 5**

व्याकरण

- 1) शब्दशक्ती
- 2) काव्यगुण
- 3) वाक्य संश्लेषण
- 4) काळ
- 5) शब्दभेद
- 6) प्रत्ययघटित शब्द व उपसर्गघटित शब्द
- 7) विरुद्धार्थी शब्द
- 8) समानार्थी शब्द
- 9) निर्दोष शब्द

## **MATHEMATICS AND STATISTICS (COMMERCE)**

### **Paper I**

1. Sets and Relations
2. Functions
3. Sequences and Series
4. Complex Numbers
5. Locus and Straight line
6. Determinants
7. Limits
8. Continuity
9. Differentiation

### **Paper II**

1. Partition Values
2. Measures of dispersion
3. Skewness
4. Bivariate Frequency Distribution and CHI Square Statistic
5. Correlation
6. Permutations & Combinations
7. Probability
8. Linear Inequations
9. Commercial Mathematics

## **SECRETARIAL PRACTICE**

1. Secretary
2. Joint Stock Company
3. Formation of a company
4. Documents related to Formation of a Company
5. Members of a company
6. Directors and Key Managerial Personnel of a company
7. Company Meetings-I
8. Company Meetings-II
9. Business Communication skills of Secretary
10. Correspondence with Directors
11. Correspondence with Bank
12. Correspondence with Statutory Authorities

**BOOK KEEPING AND ACCOUNTANCY**

1. Introduction to Book-Keeping and Accountancy
2. Meaning and Fundamentals of Double Entry Book-Keeping
3. Journal
4. Ledger
5. Subsidiary Books
6. Bank Reconciliation Statement
7. Depreciation
8. Rectification of Errors
9. Final Accounts of a Proprietary Concern
10. Single Entry System

**ECONOMICS**

1. Basic concepts in Economics
2. Money
3. Partition Values
4. The Economy of Maharashtra
5. Rural Development in India
6. Population in India
7. Unemployment in India
8. Poverty in India
9. Economic policy of India Since 1991
10. Economic planning in India

**ORGANIZATION OF COMMERCE AND MANAGEMENT**

1. Introduction of Commerce and Business
2. Trade
3. Small Scale Industry and Business
4. Forms of Business Organization-I
5. Forms of Business Organization-II
6. Institutes Supporting Business
7. Business Environment
8. Introduction to Management



**SVKM's Narsee Monjee College of Commerce and Economics**  
**(Empowered Autonomous)**  
**Vile Parle (West), Mumbai 400056**



**Common Second Terminal Examination Time Table, March/April 2026**

**First Year Junior College (FYJC)**

**Timing : 10:00 a.m to 1:00 pm**

DAY & DATE	COMMERCE
FRIDAY, 27.03.2026	ENGLISH
SATURDAY, 28.03.2026	ECONOMICS
MONDAY, 30.03.2026	BOOK-KEEPING AND ACCOUNTANCY
WEDNESDAY, 01.04.2026	ORGANISATION OF COMMERCE AND MANAGEMENT
THURSDAY, 02.04.2026	*INFORMATION TECHNOLOGY ( IT) FRENCH HINDI GUJARATI MARATHI
SATURDAY, 04.04.2026	MATHEMATICS & STATISTICS / SECRETARIAL PRACTICE

**Note \*** : The timing of I.T exam is from 10.00 a.m to 12.30 p.m

  
Mrs. Bhavana Menon  
Vice Principal

  
Mr. Parag Ajagaonkar  
Principal